

**Rosneft Oil Company**  
*Russian Federation, Moscow*

**Dear Shareholders of Rosneft,**

On April 16, 2019, the Board of Directors of Rosneft (hereinafter – the Company) resolved on the convocation of an Annual (based on 2018 results) General Shareholders Meeting of Rosneft (hereinafter – the meeting) to be held in the form of a physical meeting (joint presence of Company shareholders to discuss items of the agenda and decide on the items put to voting) on **June 4, 2019** at 11:00 at the following address: Russia, 199406, St. Petersburg, V.I., 28/16 Nalichnaya St., MFK Gornyi.

The date for preparing the list of eligible participants of the Annual (2018 results) General Shareholders Meeting of Rosneft is May 10, 2019 (COB).

Registration of the attendees of the Annual (based on 2018 results) General Shareholders Meeting starts from 10:00 am to 5:00 pm of June 3, 2019 and from 9:00 am on June 4, 2019 (Moscow time) at the following address: Russia, 199406, St. Petersburg, V.I., 28/16 Nalichnaya St., MFK Gornyi.

The registration of the persons entitled to participate in the Annual (based on 2018 results) General Shareholders Meeting shall terminate at the time of completion of discussion of the last item on the agenda of the meeting for which there is a quorum and until the beginning of the period of time allocated for voting to the persons who have not yet voted by that time.

During the registration, eligible participants to the Company Annual (based on 2018 results) General Shareholders Meeting (their representatives) produce (submit) the following documents:

individual shareholder: a document (documents) establishing his/her identity and enabling his/her identification in the list of persons entitled to participate in the Meeting;

authorized representative of an individual shareholder: power of attorney issued by such individual, and a document (documents) establishing the identify of such representative;

person representing a corporate shareholder and acting without a power of attorney by force of law or foundation documents: copies of foundation documents of such corporate shareholder and of a document (documents) certifying the authority of such person (in particular, a copy of the resolution on his/her election or appointment to his/her position), and a document (documents) establishing his/her identity;

authorized representative of a corporate shareholder: a power of attorney issued by such corporate shareholder, and a document (documents) establishing the identify of such representative;

person representing a government or municipal shareholder and acting without a power of attorney by force of federal laws or regulations of authorized government bodies or local self-government bodies: a document (documents) certifying the authority of such person (service certificate, voting directions, etc.), and a document (documents) establishing his/her identity.

Powers of attorney and other documents certifying the right of shareholder's representative to act for and on behalf of the shareholder shall be submitted to the Company at the time of the registration.

Should the Company violate the order of registration, shareholders may apply to the Head of Shareholder Affairs Division of the Corporate Governance Department Irina Sidorenko at tel: +7 (495) 987-30-60, 8-800-500-11-00 (toll-free in Russia); fax: +7 (499) 517-86-53 or e-mail: [shareholders@rosneft.ru](mailto:shareholders@rosneft.ru)

The shareholders of Rosneft execute their right to participate in the Annual (based on 2018 results) General Shareholders Meeting through posting (or personal delivery) of the filled-out voting ballots (and the power of attorney when applicable) to the Company office at the following addresses: 117997, Moscow, 26/1 Sofiyskaya Embankment, Rosneft Oil Company or 115172, Moscow, P.O. Box 4 (or 117152, Moscow, P.O. Box 24), Reestr-RN.

The shareholders whose rights to the Company's shares are taken into account by the nominal holder are entitled to participate in the Annual (based on 2018 results) General Shareholders Meeting via giving instruction to the nominal holder to vote in a certain way if this is provided by the contract with the nominal holder. The procedure for giving such instructions is determined by the contract with the nominee shareholder.

Pursuant to the resolution of the Board of Directors of the Company all shareholders irrespective of the place of registration of their rights to shares can vote electronically by filling in the electronic ballot form at the Company website in Internet [www.rosneft.ru](http://www.rosneft.ru) in distance service system «Shareholder's Personal Account» [lka.rosneft.ru](http://lka.rosneft.ru) (hereinafter - Shareholder's Personal Account on Company website).

The following will be taken into account in determining of the quorum of the Meeting and results of voting:

- ballots received by the Company not later than 6:00 pm (Moscow time) on June 1, 2019;
- the notices of the will of shareholders who issued voting directives (instructions) to nominee shareholders not later than June 1, 2019;
- electric ballot forms completed by shareholders in the Shareholder's Personal Account on the Company website not later than 6:00 pm (Moscow time) on June 1, 2019 or during the conduct of the Meeting and before the time provided for voting.

Acceptance of voting ballots submitted to the Company in person by the shareholders is from 8:00 am to 8:00 pm, and on the last day of the ballots acceptance on June 1, 2019 is from 8:00 am to 6:00 pm.

#### **Meeting Agenda\*:**

1. Approval of the Company Annual Report.
2. Approval of the Company annual accounting (financial) statements.
3. Approval of the Company profit distribution based on the 2018 results.
4. Amounts, timing, and form of dividends payment based on the 2018 results.

5. Remuneration and compensation of expenses to the members of the Company Board of Directors.
6. Remuneration and compensation of expenses to the members of the Audit Commission of the Company.
7. Election of the members of the Company Board of Directors.
8. Election of the members of the Company Audit Commission.
9. Approval of the Company Auditor.

*\* Initiator of items No.No. 1–4, No.No. 7–9 of the Meeting agenda: Rosneft shareholder – ROSNEFTEGAZ, initiator of items No.No. 5–6 of the Meeting agenda– Board of Directors of Rosneft.*

Information (materials) submitted in preparation for the Annual (based on 2018 results) General Shareholders Meeting of Rosneft can be found starting from May 5, 2019 at the website of Rosneft on the Internet: [www.rosneft.ru](http://www.rosneft.ru) (in Russian) and [www.rosneft.com](http://www.rosneft.com) (in English), also in the working hours from 10-00 am to 05-00 pm local time at Rosneft's Office at the following address: 115035, Moscow, 26/1 Sofiyskaya Embankment, telephone: +7 (495) 987-30-60, 8-800-500-11-00 (toll-free in Russia) (Shareholder Relations Division of the Corporate Governance Department of Rosneft) and with the specialized registrar (keeper of the Rosneft Shareholders Register) – OOO Reestr-RN at the Rosneft Shareholder Reception and Service Offices at the following addresses:

<b>I. Central Office of OOO Reestr-RN</b>	109028, Moscow, 2/6 Podkopyayevsky Side Str., bld. 3-4, tel: (495) 411-79-11.
<b>II. OOO Reestr-RN Representative Offices</b>	
<b>Belgorod</b>	308000, Belgorod Region, Belgorod, 52 B. Khmel'nitsky Av., tel: +7 (4722) 31-77-22, 31-77-33
<b>Vladimir</b>	600001, Vladimir Region, Vladimir, prospect Lenina 15a, office 517, tel: +7 (4922) 77-91-44
<b>Voronezh</b>	394088, Voronezh, 98 Kholzunova Str., Office 111, tel.: +7 (4732) 41-28-95
<b>Krasnodarsky</b>	350911, Krasnodar Region, Krasnodar, 1/1 Tramvaynaya Str., Room 608, tel: +7 (861) 234-51-01, 234-52-01
<b>Perm</b>	614015, Perm, 21 Pushkin Str., tel: +7 (342) 233-44-73
<b>St. Petersburg</b>	192007, Saint-Petersburg, 150 Ligovsky Avenue, office 402, tel. +7 (812) 363-20-28
<b>Saratov</b>	410017, Saratov, 37/45 Shelkovichnays Str., office 904-905, tel: +7 (8452) 65-93-33
<b>Tambov</b>	392002, Tambov Region, Tambov, 34 Sovetskaya Str., tel: +7 (4752) 75-96-58
<b>Tula</b>	300000, Tula, 50 Turgenev Str., tel: +7 (4872) 30-76-44
<b>Ufa</b>	450077, Republic of Bashkortostan, Ufa, M. Karima Str.,16, tel. +7 (347) 285-85-21
<b>Khabarovsk</b>	680000, Khabarovsk Region, Khabarovsk, Sheronova Str., 123, tel: +7 (4212) 32-37-71, 32-88-30
<b>Cheboksarsky</b>	428003, Chuvash Republic, Cheboksary, 17-7 Yaroslavskaya Str.,

	tel: +7 (8352) 58-60-96, 58-62-65
<b>Yaroslavl</b>	150000, Yaroslavl Region, Yaroslavl, 9 Sovetskaya Str., tel: +7 (4852) 73-91-58, 25-55-51
<b>III. Transfer and Agency Offices serving Rosneft shareholders</b>	
<b>Gubkinsky</b>	629830, Yamal-Nenets Autonomous District, Gubkinsky, Township 3, bld. 1, Gubkinsky additional office, Nefteyugansk branch of VBRR Bank, tel: +7 (34936) 5-55-11
<b>Komsomolsk</b>	681024, Khabarovsk Territory, Komsomolsk-on-Amur, 43 Lenina Avenue, Supplementary Office 1402 in Lenina Avenue, Khabarovsk Branch of the Far East Bank, tel: +7 (4217) 53-35-35, 27-33-00
<b>Neftekumsk</b>	356880, Stavropol Territory, district 3, block 1, operational office in Neftekumsk, Krasnodar branch of VBRR Bank, tel: +7 (86558) 3-30- 57, 3-34-71
<b>Tuapse</b>	352800, Krasnodar Territory, Tuapse, 1 Marx Str., additional office in Tuapse, Krasnodar branch of VBRR Bank, tel: +7 (86167) 2-52-69
<b>Yuzhno-Sakhalinsk</b>	693020, Sakhalin region, Yuzhno-Sakhalinsk, 53 Amurskaya Str., Operational office 30 in the city of Yuzhno-Sakhalinsk, PAO Far Eastern Bank, tel: +7 (4242) 72-39-70
<b>IV. Issuer's offices for reception and servicing of Rosneft shareholders</b>	
<b>In Yamal-Nenets Autonomous District</b>	629830, Yamal-Nenets Autonomous District, Gubkinsky, Township 10, bld. 3, Room 312 (OOO RN-Purneftegaz Office), tel: +7 (34936) 4-45-26

Please be advised that the Annual (based on 2018 results) General Shareholders Meeting of Rosneft will be on broadcast.

The broadcast starts at 11:00 am (Moscow time) on June 4, 2019.

The viewing of the broadcast of the Annual (based on 2018 results) General Shareholders Meeting of Rosneft will be available in the following cities– Gubkinsky, Komsomolsk-on-Amur, Krasnodar, Krasnoyarsk, Moscow, Nakhodka, Neftekumsk, Nefteyugansk, Novy Urengoi, Samara, Tyumen, Tuapse, Usinsk, Ufa, Khabarovsk, Yuzhno-Sakhalinsk, and at the Vankor field at the following addresses:

- (1) YNAO, Gubkinsky, Township 10, bld. 3, conference hall RN-Purneftegaz, tel.: +7 (34936) 4-41-52, 4-45-26;
- (2) Khabarovsk Territory, Komsomolsk-on-Amur, Leningradskaya Str., 115, conference hall on the 3rd floor of administration building, RN-Komsomolsk refinery: +7 (4217) 52-59-74;
- (3) Krasnodar Territory, Krasnodar, Kubanskaya Embankment, 47, conference hall, RN-Krasnodarneftegaz, tel.: +7 (861) 201-65-89, 201-64-88;
- (4) Krasnoyarsk region, Krasnoyarsk, 78 Dobrovolcheskoy Brigady Str, bld. 15, RN-Vankor, tel: +7(391) 274-56-99, ext. 3001, 2057;
- (5) Moscow, 26/1 Sofiyskaya Embankment, conference hall, Rosneft Oil Company, tel.: 8-800-500-11-00 (toll-free in Russia), +7 (495) 987-30-60;

- (6) Primorsky Territory, Nakhodka, Administrative Area, main building, office 208, FEPCO, tel.: +7 (4236) 69-95-85 (ext. 5374), 69-93-77, 69-93-79;
- (7) Stavropol Territory, Neftekumsk, 5 - 50 Let Pionerii Str., administrative bld. No.1, conference hall (office 410), RN-Stavropolneftegaz, tel: +7 (86558) 2-25-57;
- (8) KhMAO, Nefteyugansk, Leninna Str., 26, office 211, RN-Yuganskneftegaz, tel.: +7 (3463) 33-50-07, 33-46-72;
- (9) YaNAO, Novy Urengoy, Tazhnaya Str., 78 A, meeting room, 2.18, Sibneftegaz, tel: + 7 (3494) 222-022;
- (10) Samara Region, Samara, 50 Volzhsky Av., OAO Samaraneftegaz, tel.: +7 (846) 213-52-97, 213-54-39;
- (11) Tyumen region, Tyumen, Lenina Str., 67, office 401, RN-Uvateneftegaz, tel.: +7 (3452) 38-99-99, ext. 1300;
- (12) Krasnodar Territory, Tuapse, Sochinskaya Str., 40, office 404, RN-Tuapse Refinery, tel.: +7 (86167) 77-3-20;
- (13) Komi Republic, Usinsk, 1 Pripolyarnaya Str., meeting room 1, office 120, RN-Nord Oil, tel.: +7 (82144) 27-9-50;
- (14) Republic of Bashkortostan, Ufa, Lenina Str.,25/29, Bashkortostan Hotel, conference hall NarysTau, Bashneft, tel.: +7 (347) 261-70-46;
- (15) Khabarovsk Region, Khabarovsk, Turgeneva Str., 46, video conference room (5th floor), RN-Vostoknefteprodukt, tel.: +7 (4212) 39-07-70;
- (16) Sakhalin Region, Yuzhno-Sakhalinsk, Khabarovskaya Str., 17, office 2.18, RN-Sakhalinmorneftegaz,. tel: +7 (4242) 30-74-00;
- (17) Krasnoyarsk Territory, Turukhansk District, Vankor Field, Vankor Field Cluster, 140 km north-west of Igarka, Vankor production site, field support base, accommodation camp – 700, bld. A, conference hall, RN-Vankor, tel.: +7 (391) 274-56-99 (ext. 3001, 2057).

Access to the broadcast arranged by Rosneft will be granted to the persons entitled to participate in the Annual (based on 2018 results) General Shareholders Meeting of Rosneft.

Access of the shareholders to the broadcast rooms will be granted from 10:00 am (Moscow time) on June 4, 2019.

Viewing of the broadcast is not a form of execution of shareholders' right to participate in the Meeting.

Under item 1 of Art. 58 of the Federal Law on Joint Stock Companies, the attendees of the meeting are:

- shareholders who arrived at the meeting venue, specified in the notification on the general shareholders meeting and registered for participation;
- shareholders who registered in for participation in the meeting in Shareholder's Personal Account on the Company website;
- shareholders whose voting ballots were received no later than two days before the date of the Meeting (no later than June 1, 2019);

- shareholders who filled in the electric ballot form in the Shareholder Personal Account on the Company website no later than two days before the date of the Meeting (no later than June 1, 2019);
- shareholders whose voting instruction were received not later than two days before the date of the Meeting (not later than June 1, 2019) by persons who register their share title rights.

For the shareholders of Rosneft who are planning to personally attend the Annual (based on 2018 results) General Shareholders Meeting or to participate in the form of a broadcasting - please inform hereof by tel: +7 (495) 987-30-60, 8-800-500-11-00 (toll-free in Russia); fax: +7 (499) 517-86-53 or e-mail: shareholders@rosneft.ru.

Information about connection to the Shareholder's Personal Account is published in Internet on the Company website [www.rosneft.ru/Investors/shareholdersinfo/shareholder\\_personal\\_account/](http://www.rosneft.ru/Investors/shareholdersinfo/shareholder_personal_account/) and website of the register Reestr-RN ([www.reestrn.ru/shareholders/lk\\_shareholder](http://www.reestrn.ru/shareholders/lk_shareholder)).

If you have any questions regarding the access to Shareholder's Personal Account please contact:

- Contact Center of Reestr-RN by phone: +7(495) 411-79-11 or email: [support@reestrn.ru](mailto:support@reestrn.ru);
- Rosneft shareholder hot line: 8-800-500-11-00 (toll-free in Russia) and +7(495) 987-30-60, fax: +7(499) 517-86-53 or email: [shareholders@rosneft.ru](mailto:shareholders@rosneft.ru).

**Rosneft Board of Directors**